



**MONTROYAL ELEMENTARY SCHOOL PARENT
ADVISORY COUNCIL**

MEETING MINUTES: Sept 21, 2022 - 7:30 PM

Date: September 21, 2022

Time: 7:30 pm

Location: In Person at the Montroyal Library or Remotely via the Link Below:

[Click here to join the meeting](#) (Right Click and Choose Open HyperLink)

Parent Attendees: C. Garnis, C. Stringer, S. Thomas, D. Thomas, C. Lee, D. Allan, M. Allan, H. Hernandez, G. Foster, T. Buys, G. Thomas

Administration Attendees: D. Beveridge, K. Snell

1. Call to Order – 7:36 pm
2. Establish quorum – Quorum established
3. Approval of agenda
 - G. Foster asks for motion to approve Agenda
 - D. Allan makes motion
 - S. Thomas Seconds
 - All in favor, passed
4. Approval of previous meeting minutes (from June 22, 2022)
 - G. Foster asks for motion to approve Minutes from previous meeting
 - S. Thomas makes motion
 - D. Allan Seconds
 - All in favor, passed
5. Chair Update (10 min)
 - G. Foster thanks the parents that ran the Welcome Back Event
 - G. Foster reminds parents of the capital plan and need to replace the lower playground at some point
 - Vote in new Executive members:



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- G. Foster lists the 3 positions and parents that have come forward and asks if anyone else has come forward for these positions; no other parents have come forward
 - Chair – Timon Buys
 - G. Foster asks for motion to vote in T. Buys as Chair
 - D. Allan makes motion
 - C. Stringer seconds
 - All in favor, passed
 - Communications Coordinator – Greer Wright
 - G. Foster asks for motion to vote in G. Wright as Communications
 - S. Thomas makes motion
 - D. Allan seconds
 - All in favor, passed
 - Events/Fundraising – Cathie Garnis and Michelle Allan
 - G. Foster asks for motion to vote in M. Allan and C. Garnis for Events/Fundraising
 - H. Hernandez makes motion
 - C. Lee seconds
 - All in favor, passed
- Other positions that have been filled, but do not require a vote:
 - IT – Dave Wright
 - Class Rep Coordinator – Nadia
 - M. Allan adds that as of today all classes have a class rep and she will be transitioning to the new Coordinator

6. Principal Update (10 min)

- D. Beveridge thanks PAC for Welcome Back event
- School had its first school assembly, that included all but K's
- 247 students this year so far



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- Looking for PAC members to assist with school plan; asking for PAC to identify parents and students to assist; interested parents should speak with D. Beveridge
 - Volunteer process has changed; forms need to be completed and if working with kids, parents will need to complete a criminal record check; the School Board pays for it
 - M. Allan asks if a recent criminal record check is ok to submit or do they need a new one through the District? **Doug B to follow-up with District to find out**
 - M. Allan asks if the school will be doing any overnights this year? Doug B responds that right now they are only planning for grade 6 and up for overnights
 - D. Beveridge indicates that the school will have a few different funding requests for the PAC
 - Bear aware program; will send quotes when he has them. Should fit into the Gaming category
 - Funding for laptops and Ipads
 - May ask PAC to fund IXL program
 - D. Beveridge welcomes K. Snell as new Vice Principal
 - K. Snell adds that she is impressed with the community and kids
7. Treasurer update (10 min)
- Montroyal goes on a June 30 financial year end, so first few years are quiet
 - First installment from Hot Lunch was \$15K
 - The budget for the year is about \$42K in various categories
 - So far just the Welcome Back event; net cost was \$600 and budget was \$750
 - **D. Beveridge asked if D. Allan can send a copy of budget as well as set up a time to review together**
8. Other PAC Executive updates (5 min)
- Event would like to propose a 'do not exceed' budget for an event around Halloween of \$1500; will add voting for this budget to the Oct 19 meeting
9. Committees Update (if present) (5 min) - none



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10. General Questions (10 min)

- G. Thomas received an e-mail from a parent asking if there will be a snowboarding club this year?
 - G. Foster responds that if there is a parent that would like to take it on then it would be good to start organizing soon.
 - M. Allan mentions that the current head of Programs would like to move on and G. Thomas mentions that the parent that inquired indicated that they would also be interested in volunteering. **G. Thomas will follow-up with interested parent.**

11. Adjourn – Meeting adjourned at 8:04 pm

Next Meeting: October 19, 2022