



## **MONTROYAL ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL MPAC MEETING AGENDA**

**Date:** November 22, 2018

**Time:** 7:30 pm

**Location:** School Library

1. Call to Order
  - Meeting called to order at 7:30 pm
2. Establish quorum
  - Quorum declared
3. Introduction of new MPAC members
  - M. Waldhaus indicates that Hotlunch is still vacant; R. Cramer adds that the current Coordinator spoke to a parent this week and that parent is thinking about it
  - S. Harris reports that the Ski and Snowboard Coordinator position has been filled
  - W. Dombowsky reports that the Technology Committee lead is still to be determined; meeting is being set-up for last week of November
  - M. Waldhaus reports that the Safety Committee lead role is still vacant and that in the meantime if anyone sees a car doing the wrong thing we should take a photo and send to the Vice-Principal
4. Approval of agenda
  - M. Waldhaus asks for approval of agenda; S. Thomas reads out
  - Agenda approved by all
5. Approval of previous meeting minutes (from October 18, 2018)
  - Melanie asks for approval
  - Minutes approved
6. Principal update
  - Basketball tournament on Monday and Tuesday at Cleveland for boys and girls in grade 7
  - The staff has suggested that a table be set-up in the foyer for parents to drop off things for kids if they have forgotten it or need it during the day; Z. Samwell to include in communications when the table is set-up
  - J. Campbell wants to thank the PAC for the stage; what we do here at Montroyal is different from most schools; the productions that we do at our school is unique
  - J. Campbell provides update that the staff has taken a breather over the last year in terms of adapting to the new curriculum, but he feels that things are changing and suggests parent review the vibrant learning website.
  - M. Enns suggests another curriculum night in January



- J. Campbell provides feedback that Montroyal has really great kids with a lot going on and feels that perhaps there is almost too much going on, particularly with the lack of space, but what he has observed is that the kids are all doing great work; staff is working together more than ever; primary team is working together quite closely and even though they have had a lot of change in the intermediate grades, they have come together as well
- J. Campbell reports that the guided reading for grades 1 – 3 continues after 4 years and feels that it has made stronger kids in terms of their capabilities
- J. Campbell reviews the Vibrant learning website and outlines where the school plans can be found; J. Campbell will be sending out the website and our school plan when it is ready
- J. Campbell reports back on the pilot project last year where they brought in coding and rolled it out to all intermediate kids this year; so far it is going really well
- J. Campbell provides an update on staffing and indicates that the school is now fully staffed

#### 7. Chair update

- M. Waldhaus reports that yearbooks will be finished early in the New Year
- Outdoor Learning Centre – M. Waldhaus and W. Dombowsky met with J. Campbell and will continue to research to determine next steps
- Technology Committee – First meeting with J. Campbell and member of teaching staff this week; will be bringing in the other members of the committee next week
- Social Skills Committee – will provide an update when the committee has been more formalized
- Safety - Bernadette and Chrissy will be meeting with the district with regards to the new sidewalk on Dec 3<sup>rd</sup>, at 7 pm; families, including children are encouraged to attend

#### 8. Treasurer update

- H. Hill reports that budget update is on website
- H. Hill reports that surplus and reserve is just under \$80K, but will come down as purchases continue to be made from last year's WishList as well as the stage purchase
- H. Hill reports that we have only just started purchasing some of the agreed items from last years WishList; H. Hill working with J. Campbell and will report back at next meeting
- H. Hill reports Hotlunch profit in session 1 as it is over budget
- H. Hill reports that most of the equipment has been purchased for the Emergency Container and thanks S. Harris for taking this on
- H. Hill reports that the stage order has been put through; waiting to hear back from vendor whether we can still put through district and get it on time

#### 9. Functional Areas update

- Communications (Zelda Samwell and Jessica Wang)
  - Z. Samwell reports that J. Wang is creating a simpler way to update the volunteer page
  - Z. Samwell asks that if there is something that needs to go into the Sunday e-mail it should come to her by the Friday before 5 pm
  - Z. Samwell reports that she will have regular communication with the Vice Principal with regards to what is happening within the school so that she can help to keep the broader parent population up to date



- Z. Samwell reports that she has found a grade 7 student that is passionate about taking photos and she will be taking photos of events for the website when possible; M. Waldhaus asks if there are any issues with taking photos of children and Z. Samwell responds that she will avoid taking photos with children in them
- Fundraising (Ranza Cramer, Rebecca Meyer and Linda Tang)
  - Holiday Market – Denise has it in hand and has added a silent auction to the overall event; the baskets will be in foyer as of Tuesday for parents to make bids right up until the holiday market
  - Winter Festival – Taking place on Dec 14<sup>th</sup> the day after the play; as of Nov 22 we have sold 11 tickets; M. Enns suggests marketing it at Holiday market; L. Tang is looking for student MC's (grade 5 and 6) and she is holding auditions this Friday at 12:30 pm; L. tang asks if it is possible for the grade 7's to bring their concession? R. Rutter will follow-up with the parent overseeing the grade 7 concession to see if she wants to take it on; S. Harris makes a suggestion that there should be an announcement for the auditions because there is a make-up basketball session at the same time
  - R. Cramer reports that the Jog-a-thon and Family Fun Night will be on different days next year
- DPAC (Tracy Hall)
  - T. Hall updates that she and M. Waldhaus attended the District meeting on Oct 29 and there seemed to be a mix of what schools do with or without a stage
  - Next meeting is on Nov 28<sup>th</sup> and there is a special speaker speaking about the new communications system; all parents are welcome to join and ask questions
  - FOS – Family of Schools – includes all of the feeder schools to the highschool (e.g., Handsworth); it has come to T. Halls attention that when the FOS schools work together they can get \$500 towards their event but it can't be a fundraising event (possible ideas are a disco, sports events, etc.)
  - T. Hall reports that the BC PAC also had a big workshop weekend, the link is on the NVPAC website about the event

#### 10. Committee update

- Programs (Shannon Harris)
  - S. Harris reviews the term 2 programs and indicates they are still in the approval process
  - S. Harris reports that as of November the Red Cross babysitting course has low registration; S. Harris indicates that perhaps it can be added to communications coming up, but she is not too concerned because most registration is done closer to the event; M. Enns suggests that the message can come out via Class Reps as well
  - S. Harris reports that term 3 will be outdoor focused

#### 11. Open Position: Treasurer

- M. Waldhaus indicates that we still have the opening for the treasurer role and asks people to reach out to parents they think may be interested

#### 12. Items from the floor

- With regards to road safety during pick up and drop off, T. Hall asks whether we have ever shut down the road. Feedback from the neighborhood is that they would not support it. Parents ask if it is possible for the roads to be painted. J. Campbell indicated he would look into it.



13. Adjourn

- Meeting adjourned at 9:02 pm

**Next Meeting:** January 17, 2019 at 7:30 pm