



**MONTROYAL ELEMENTARY SCHOOL PARENT
ADVISORY COUNCIL**

2021/2022 School Year Annual General Meeting

MEETING Minutes: May 25, 2022 - 7:00 PM

Date: May 25th, 2022

Time: 7:00 pm

Location: Montroyal Library

1. Call to Order – 7:05 pm
2. Establish Quorum – Quorum established
 - Parent Attendees: Greg, Doug A., Michelle, Irene, Steve, Christine, Geoff, Pravin, Tina, Stacey, Dawne
 - Administration: Doug Beveridge
3. Introductions
4. Approval of Agenda (items 1 – 4, 2 min)
 - Motion to approve Agenda from Christine
 - 2nd from Irene
 - All in favor - yes
5. Chair/Vice-Chair Update (10 min)
 - Refer to attached presentation.
6. Treasurer update including review of 2022/2023 budget (20 minutes)
 - Refer to attached documents.
 - Motion to approve proposed budget from Doug
 - 2nd from Christin
 - All in favor - yes
7. Other Position Updates (e.g., Events & Fundraising, Communications) (10 min)
 - Christine and Irene provide overview of fundraising activities this year including 'Created by Me', hot lunch and Jog-a-thon.



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- Stacey provides update that a parent feedback survey will be launched early June to include new Kindergarten families.

8. Election of Open Positions (5 min)

- Chair
- Vice-Chair
- DPAC
- Communications
- IT / Website
- Safety

Note: Election of vacant positions may take place in September to include new families

9. Principal Update (10 min)

- Anticipate 1 new division next year
- May be some changes in staff, but nothing finalized yet
- In talks with district regarding after school care coming back at a greater capacity

10. Adjournment – 8 pm

Next Meeting: September 21, 2022 (Tentative)