



MONTROYAL ELEMENTARY SCHOOL PARENT ADVISORY COUNCIL

PAC MEETING Minutes

Date: January, 22 2020

Time: 7:00 pm

Location: School Library

Attendees: Shannon Harris, Megan Enns, Christine Campbell, Jessica Wang, Warren Dombowsky, Yi Yang and Alexia Akester joined by Dianne Palgova and Principal Joe Campbell.

1. Call to Order

Meeting commenced at 7:00pm.

2. Establish quorum

No quorum.

3. Approval of Agenda

No quorum so no approval of the Agenda.

4. Approval of previous meeting minutes

No quorum so minutes of meeting dated 20 November 2019 are not approved.

5. Chair Update

W. Dombowsky, as Vice Chair, provides the Chair Update and notes that the votes proposed in the Agenda for this meeting are not required under the constitution.

Wooden Playground Replacement

W. Dombowsky informs the meeting that the playground design options survey is up and running on the MPAC website. After initial feedback, a 3rd option of "No replacement – leave as is for now" has been added to the survey. At present Option 1 is ahead in the votes.

Principal Campbell confirms that the School District check the safety of the wooden playground twice a year. The School District will remove the structure without cost if it assesses that the structure needs to be removed.

Spirit Wear

W. Dombowsky confirms that a total of 31 hoodies and 9 toques were sold.



Outdoor Classroom Space

C. Campbell provides an update that Mike Mammone (O4 Architecture) and Dave Smail, both parents of the school, have met to discuss taking the project further and met with Montroyal teachers to confirm the specifics of the teachers' requests. Mike Mammone has appointed a member of his staff to lead the project. The designs will be presented to the PAC when finalized.

6. Treasurer Update

Yi.Yang reports that:

1. Hot lunch session 1 has closed with a profit of \$5000 and session 2 has opened;
2. Edupack has still not responded to requests for the fundraising cheque;
3. The Winter Festival this year was a Holiday Movie Night which was not a fundraising event;
4. There will be an adjustment to the teacher classroom enhancement budgets to include funds for a new part-time ELL teacher;
5. A vent on the emergency preparedness container needs to be repaired; and
6. MPAC website is a little over budget as an extra month's subscription to the old website host was required.

S. Harris asks why the PAC didn't receive the full Gaming Commission Grant this year. Y. Yang reports that this was because the PAC didn't spend the full amount given by the Commission. S. Harris states it is her understanding that the PAC has 36 months to spend the full amount received from the Commission and it must be spent directly on the students.

Action: Y.Yang to contact the Gaming Commission to appeal for a full Grant this year.

Dianne Palgova informs the meeting that Edupack usually send the fundraising cheque in the Spring and have done so for as long as Edupack has partnered with the PAC.

7. Functional Areas:

Events

C.Campbell reports that over 120 people attended the Holiday Movie Night and proposes to continue hosting this community building event. C.Campbell requests that Principal Campbell attends this event to assist with crowd control.

C.Campbell reports that a parents' social event called "Denim and Diamonds" will be held in the gym on May 8. An entertainer called 'Nearly Neil' will be hired. C.Campbell has her Serving it Right license so alcohol can be sold at this event. A second event called Montroyal Spring Dance, which is a family event, will be held on May 22. Tickets of \$10 will be sold.

The annual Jogathon will take place on June 1 from 9am to 12pm.

C.Campbell proposes setting up an events committee to help plan the above events during February to April. Each event has been advertised on the MPAC newsletter.



Action: J. Wang to add the dates for Parents' Social, Montroyal Spring Dance and the Jogathon on the MPAC website.

Communications

J.Wang reports that the MPAC newsletter has an 80% readership. The Communications team is purposefully keeping the newsletter as a short summary.

Coloured Traffic safety flyers have been printed and will be sent home in the students' backpacks. Leftover flyers will be retained for later distribution.

Action: J. Wang to find translators for Mandarin, Korean and Farsi to translate the flyers.

8. Committee Update

Programs

S. Harris reports that the following programs are full: 1) After School Club 2) Chess and 3) Basketball. The Friday after school program (Northshore Multisport) and the lunchtime yoga program still have capacity. A Staysafe Program for Grades 4 to 5 and a Babysitting course for Grades 6+ will take place on the February 7 Pro D Day.

The Ski/Board program has 35 registrants. From next year Grouse Mountain will undertake the registration of students and instructors will accompany the students to the Ski School at the top of Grouse.

The Programs Committee is currently finalizing Term 3 programs which will focus on outdoor activities except for Hip Hop Dance.

Technology

The Technology Committee is proposing to replace certain broken items in the Computer Lab.

Action: Principal Campbell to liaise with the Technology Committee to arrange their replacement from school funds.

Coding Club is ongoing twice a week and is at capacity, with parents volunteering their time to staff the program. At the end of term 1, 15 members of the Coding Club visited the Ship Piloting Simulation. The event was oversubscribed. The event was organized through BCIT Marine by Steve Kennedy, a parent, and supported by the school.

The Technology Committee is considering whether is it viable to continue running the Coding Club in its current free format.



9. Open Positions

Non-executive committee open positions: Traffic Safety Coordinator, Hot Lunch Volunteers and Staff Appreciation Lunch Coordinator.

M. Enns volunteers to coordinate the Staff Appreciation Lunch.

Executive PAC positions open for next school year: Chair, Vice-Chair, DPAC Rep, Communications, IT Support and Class Rep Coordinator.

10. Principal Update

Principal Campbell notes that the Second Step Program currently underway at the school was the result of the Social Skills and School Planning sub-committees working together on issues. Principal Campbell asks for feedback from parents regarding parent participation in the Second Step program. C.Campbell reports that she has not received detailed information or updates from teachers.

Action: Principal Campbell to raise the issue of detailed information on the Second Step program activities being relayed to parents so that they may participate fully.

Principal Campbell notes the success of several programs currently being run at Montroyal by teachers which are: Guided Reading, Music and the Intermurals program.

Principal Campbell notes that the Carson Graham group of schools is currently running a “no grades” pilot and provides a brief summary of the teachers’ assessment, evaluation and reporting process.

11. Items from the Floor

M.Enns asks for confirmation that the Montroyal Track program will run again this year and also asks where the Montroyal Track programs will be located. S. Harris reports that the Track meets will be held at Sutherland Secondary. Principal Campbell informs the meeting that Montroyal has sufficient staff to run the Track Program but doesn’t have confirmation as to location.

Action: Principal Campbell to contact Sally Pelton for confirmation of location of track meets and report back.

12. Meeting adjourned at 8:03pm

Next meeting: February 19 2020