



MONTROYAL ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL
EXECUTIVE MPAC MEETING AGENDA

Date: September 11, 2024

Time: 8:00pm

Location: Virtually via Zoom

[Click here to attend meeting](#)

Attendance: M. Moussa, G. Wright, S. da Silva, E. Earl, A. Kellaway, A. Darlington, T. Yiu, Aaron, A. Bell

1. Welcome Back!
2. Hot lunch update
 - a. T. Yiu has sent off the first orders of the year
 - b. T. Yiu mentioned that Presto is coming in with the most revenue so far
 - c. Chuck is helping with milk pick up which occurs every other week
 - d. How do we compare from last year?
 - i. We are currently doing better than last year
 - ii. Micheline to add the vendors (Presto, Subway and FreshSlice into the next newsletter)
3. Advertise open executive/coordinator roles
 - a. Still need to fill the following roles:
 - i. Vice chair
 - Attend meetings and step in when the Chair is away
 - ii. Volunteer coordinator
 - Help coordinate a list of willing volunteers to help out at PAC events and concerts/plays during Christmas and Spring time
 - iii. DPAC
4. Financial update – Ellie/Anne-Marie
 - a. A. Kellaway mentions that we are officially on QuickBooks which will help with efficiency moving forward
 - b. August was a slow month, not much to report on
 - c. E. Earl wants to make a note that hot lunch only made \$8,500 last year compared to a projected budget of \$25,000. Hot lunch underperformed our expectations. This year we have a budget of \$16,000.
 - d. E. Earl mentioned that the BC Gaming Grant is one of our biggest earners therefore we must comply by all the rules (ie. no 50/50 draws). Please check in with Ellie to confirm if we're following the rules.
5. Events & Fundraising – Annie
 - a. Fall Fundraiser – The Pie Hole
 - i. A. Bell was speaking with The Pie Hole to do a fall fundraiser in mid-



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- October or possible November. Order frozen pies for about \$37/pie. If we order 50 pies, we could possible fundraiser \$400. An easy fundraiser that requires little effort and only a \$30 admin fee
- ii. We will have to send someone to pick up the pies and distribute at school or send buyers to pick up the pies.
- b. Welcome Back Event
 - i. PAC table
 - Have some PAC members that will be at the merchandise table
 - ii. Volunteer roles
 - Still looking for a few more parents to help at the event
6. Discuss organizing a Lunch + Learn with the Teachers
- a. Vote to allocate ~\$200 for lunch + learn
 - i. To learn more about the teachers and how can we best support them in class
 - Agree to allocated \$200 towards a lunch + learn with the teachers.
 - G. Wright will keep inform us when this meeting will be
7. Discuss/confirm agenda for next General PAC Meeting
- a. Wednesday, September 25th at 8:00pm
 - b. Book Fair is coming up and we are committed to it now
 - c. Any requests from the Grade 7 Grad 2024 gift?
 - i. Refresh the furniture in the lobby
 - ii. Or a branded tent for Montroyal
 - iii. Possibly a new freezer – we need a new freezer for the Frosty Friday. E. Earl mentioned that we made \$4,000 last year.
 - d. Cross Country and other sports will only start if there are parent volunteers