



MONTROYAL ELEMENTARY SCHOOL
PARENT ADVISORY COUNCIL

GENERAL MPAC AGENDA

Date: May 15, 2024
Time: 7:30 PM
Location: Virtually via Zoom
[Click to join meeting](#)
Meeting ID: 824 5971 3712
Passcode: 171751

Parent Attendees: S. da Silva, T. Buys, E. Earl, C. Garnis, A. Kellaway, G. Wright, A. Walters, A. Bell, M. Moussa, A. Darlington, A. Jennings, Bryn, L. To, S. Soufi, J. Gamache. T. Yiu

School Administration: D. Beveridge

1. Call to Order – 7:33pm
2. Establish Quorum – Quorum Established
3. Approval of Agenda
 - a. T. Buys motions to approve agenda
 - b. A. Kellaway motions
 - c. E. Earl seconds
 - d. All in favour, passed
4. Approval of previous meeting minutes
 - a. T. Buys motions to approve previous meeting minutes
 - b. E. Earl motions
 - c. A. Kellaway seconds
 - d. All in favour, passed
5. Chair Update – A Year in Review
 - a. T. Buys gave us a Year in Review presentation
 - i. This year our new playground officially opened, there was spending on technology for the school, more cultural performances, there was great participation in school events and we also got new primary reading materials
 - ii. Lessons from 2023/24
 1. For 2024/25 we are updating our hot lunch vendors to offer more and better choices and hoping to add additional hot lunch days
 2. The school came through on Jogathon. Big thanks to everyone who participated



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3. We need more volunteers and engagement from the community
- iii. Special Thanks
 1. Special thanks to R. Dale for coming up with an effective plan regarding the traffic safety at Montroyal. It has been effective and was executed beautifully.
 2. Special thanks to G. Wright for stepping up and getting involved with so many aspects of the school community.
 3. Special thanks to all the volunteers this year
6. Principal/Vice Principal Update (if any)
 - a. D. Beveridge says the bell schedule and the school calendar will be posted soon. The school calendar will include Early Dismissal and Pro-D Days for the 2024/25 school year.
 - b. Also happy to work with A. Bell to coordinate with our school event calendar.
 - c. Thank you to G. Wright for joining in on the school planning sessions. The overarching messaging is “everyone belongs” and what are social responsibility involves. Also inviting anyone else who wants to participate.
 - d. Update on the lowers – A small crack was discovered in one of the houses and they may need to be replaced soon. The structures may need to be removed soon for safety reasons.
 - e. Enrolment for 2024/25 – There will be approximately 282 students, 12 divisions. There will be split classes again.
 - f. Kindergarten Orientation – PAC will be joining. Half of the kindergarten students will already have siblings at the school.
 - g. Track and Field – 30 or so kids getting ready for the track meet
 - h. We will have a service provider for before and after school care starting September 2024. We need a parent rep to coordinate with the service provider. Biggest concern is to make sure all parents get access to register for the before and after school care especially the new families coming into the school. How can we get the correspondence out to them to register? We want every family to have an equitable shot to register.
 - i. Multi-purpose room will also become the strong start room.
 - j. D. Beveridge wants to thank the PAC for everything they’ve been doing
 - k. E. Earl asked if the PAC need to replace the houses or will the school district do it? D. Beveridge says that the district will not replace it and will be considered a low priority. D. Beveridge suggest to leave it as an open space for kids to play but also welcome to any ideas
 - l. D. Beveridge encourages PAC to open dialogue on the topic of the anxious generation, about technology, and cell phones and the effects it has on students



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- m. J. Gamache asks about the policy on cell phones. D. Beveridge says there is no policy, but kids do not normally use it at lunch or during recess. It is the behavioural issues that comes with using phones during afterschool hours. D. Beveridge wants to remind everyone that kids can make calls at the office.

7. Treasurer Update

a. Financials update

- i. We're still on track to break even by the end of the year
- ii. Hot lunch did not perform as well this year but we were able to make up the difference with our Jogathon fundraiser
- iii. Currently there is a net loss showing at \$638 (April year to date) but at the end of June we will be net nil

b. Budget for 2024/2025 School Year

- i. Changed the format for our budget this year
- ii. School Expenses
 - 1. Budget for tech will decrease next year
 - 2. New expenses for next year such as:
 - a. Sensory needs
 - b. Drumming workshop
 - c. Music support for the incoming new teacher as Ms. Hill will retire next year
 - 3. New opportunity to host a new parent education series and perhaps it ties into the anxious generation that D. Beveridge discussed earlier.
 - 4. Increased the Sunshine Fund budget as we have several staff leaving next year
- iii. MPAC Expenses
 - 1. MPAC Website – investigating new opportunities because the current platform doesn't support our needs
 - 2. Hot lunch supplies – ketchup, bags, utensils
 - 3. Quickbooks – moving accounting into the cloud
- iv. All the expenses add up to about \$37,350 (as seen on page 3 of proposed budget) and if all goes smoothly hopefully we'll break even
- v. Please also see attached proposed budget on the MPAC website for further details

8. Vote in new members for open Executive positions

a. Chair – Greer Wright

- i. T. Buys motions to vote, Cathie motions, S. da Silva seconds, all in favour, passed



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- b. Events/Fundraising – Annie Bell
 - i. T. Buys motions to vote, Cathie motions, E. Earl seconds, all in favour, passed
 - c. Communications – Micheline Moussa
 - i. T. Buys motions to vote, A. Kellaway motions, Cathie seconds, all in favour, passed
 - d. Still looking to fill the role as Co-Chair, anyone available?
 - i. Role still needs to be filled as of May 15, 2024
9. Looking for a class rep coordinator
- a. Sara Soufi has volunteered to be class rep coordinator
10. Other PAC Executive Updates
- a. Spring Dance and Basket Raffle
 - i. Schedule for June 14th!
 - ii. Last event of the year so let's end it in style!
 - b. A. Bell will speak to D. Beveridge about events and ideas for the upcoming school year. Overarching message is to fundraise lots!!!
 - c. M. Moussa wants to know when to start her role as Communications. What is the hand over process and expectations for this role? Expectation for handover is that the current person holding the position will reach out to the oncoming person. Greer will reach out to Micheline.
11. General Questions
- a. Since the Grad dinner is on June 26th at 7:30pm, we will reschedule our last meeting of the year. Stay tuned for the new date.
12. Adjourn – 8:23pm

Next Meeting: Wednesday, June 26th at 7:30 (last meeting of the year)